



Send all enquiries to:

The Co-op Office or
TheArcherNewsletter@gmail.com



A NOTE FROM THE NEWSLETTER COMMITTEE

**JOIN
OUR TEAM**

We would love to hear from you! What do you like about the newsletter, what would you like to see more of?

The Thrifty Corner has ended. We started two new series. The first, called **Co-Op Facts and Figures** which aims to investigate and clarify areas of confusion that come up at our General Members Meetings (GMMs). The second, **Co-Op Courtesies**, is a response to comments and requests asking us to provide information on member expectations and how to live together in a co-op community with consideration and courtesy. The Finance Committee will be starting a new column about financial management in the co-op.

Are there any other topics you would like to suggest for the newsletter to write about? Are there any areas of interest to you that you feel would be valuable to the membership as well? Let us know what you think, where you feel we can improve and what you think we could write about.

We value your opinions and hope to keep the newsletter content useful and relevant to our members. Email the committee at TheArcherNewsletter@gmail.com or drop us a note in the Co-op mailbox with your suggestions. Please refer to the submission deadlines listed below.

IN THIS ISSUE, find out about our new **Co-op Website**. Read the committee updates and tips from the **Finance Committee** for the upcoming GMM. Check out our 2 new sections "**Rumours**" and "**Members Want to Know**" for clarification on topics of interest to members.

Newsletter Committee

Tania Diaz – Co-Chair & Editor
Angela Teo – Co-Chair & Consulting Editor
Michael Sillers – Recording Secretary
Donna Vigiani – Board Liaison
Chris Conrad – Writer

Submission Deadlines

The Archer FAQ posted on Noticeboards

| | |
|--|--------------------|
| The Archer Marketplace | 23rd of each month |
| Comments and Letters to The Archer | 15th of each month |
| Articles and Photo Submissions to The Archer | 15th of each month |

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LIVING IN DAVID B ARCHER CO-OP

Anything related to DBA



ST LAWRENCE NEIGHBOURHOOD ASSOCIATION UPDATES

News from your elected SLNA
representatives

by Joan Lewis & Cherril Baker

COMMUNITY EVENTS

Canada Day - Parade and Party

| | |
|----------|---|
| Date | Sunday, July 1, 2018 |
| Time | 11:00 am |
| Location | East end of Crombie Park <i>(The Esplanade & Berkley)</i> |

Come and decorate your bike, wheelchair, stroller or pet and join in the parade. Decorations will be provided. Fun at the park includes free food, games, crafts, face painting and live music.

Parade route: Esplanade to Scott Street, North to Lombard, East to Church Street, South to St. James Park. There will be a picnic from 12:00 pm to 4:00 pm.

Summer Build-a-Bike (July & August)

| | |
|----------|--|
| Date | Monday to Friday |
| Time | 10:00 am – 3:00 pm |
| Location | 242.5 Queen St. E <i>(The Esplanade & Berkley)</i> |

This is a Summer Bike Camp program which

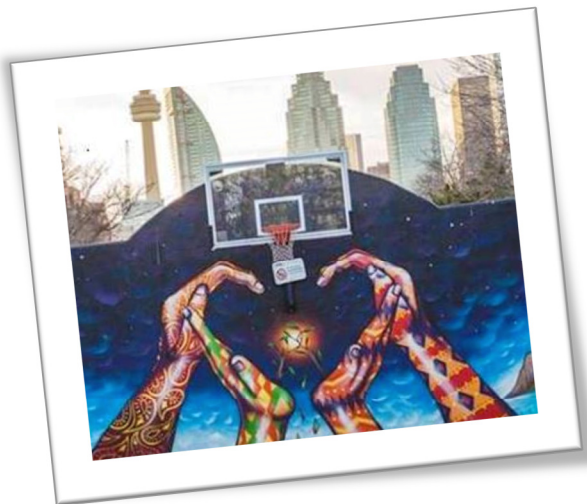
is open to children (ages of 6-11) & youth (ages 12-25).

Free to attend but you must register first. Go to www.charliesfreewheels.ca for the registration form. Youth participants will build a bike for themselves with help from volunteers and staff. Children participating will take part in a 5 day program aimed at teaching basic bike repair with all kinds of hands on activities

ESP YOUTH BASKETBALL TOURNAMENT

| | |
|----------|--|
| Date | Sunday, July 29, 2018 |
| Time | 12:00 pm – 7:00 pm |
| Location | The Esplanade Basketball Court (between Hahn Place and Princess Street) |

The annual Esplanade Youth vs Toronto Police/Fire/EMS game will be held this month.



The aim of the event is to promote unity, create awareness and prevent youth-on-youth violence.



CO-OPERATIVE HOUSING FEDERATION UPDATES

News from your elected CHF/T representatives

by Donna Viggiani

NAISMITH IS LOOKING FOR NEW MEMBERS

Do you know anyone looking to live in a co-op? Naismith Co-op at 10 York Street is accepting applications for five one-bedroom apartments which will be available March 2019. Application forms and housing charge information are only available online.

For more information, check out the website: co-ophousingtoronto.coop



REPORT FROM THE BOARD

Updates from your elected Board members

by Lesley Silver

OPERATING BUDGET – GENERAL MEMBERS MEETING

The operating budget for 2018-2019 will be presented to the membership at a General Members Meeting (GMM) on **Wednesday, July 4, 2018**. To prepare for the meeting, please read through your budget package.

The Board will be able to answer members' questions with more details if questions are sent to the office before the meeting.

PROPOSED OCCUPANCY BY-LAW INFORMATION MEETINGS

Between March 12, 2018 and June 13, 2018, the Board of Directors held 7 information meetings, open to all members, to discuss the proposed new Occupancy By-law. About 47 members attended some or all of the meetings, and the Board thanks those members for coming out to provide input and feedback on the proposed by-law. The Board also thanks Anjala Kulasegaram as facilitator and Laura Collins as recording secretary. Their work let the rest of us concentrate on the proposed by-law.

The Board will set a GMM date later this summer to put the proposed new Occupancy By-law to the membership for a vote. **Article 4 of our current by-laws requires a two-thirds majority vote at a GMM to amend by-laws. We encourage members to attend this important meeting.**

ARREARS ARE LOWEST IN CO-OP HISTORY

In December 2015, the Manager sent out a letter to all households informing members that arrears had risen to almost \$40,000 representing 19% of our monthly income from housing charges. To put this figure in perspective, our monthly mortgage expenses are about \$53,000.

Currently, arrears are down to under \$5,000 or about 2% of our monthly housing charge income. The Co-Operative Housing Federation of Toronto uses a rough guideline

of 3% or under as a manageable arrears level, so we are happily within that ballpark.

The Board and staff have worked hard with members to get our arrears situation in hand, and we thank members for their co-operation.

ARCHER WEBSITE



SPRING CLEAN-UP AND PLANTING DAY

On June 2nd, members came out to help clean up the common and public areas of our co-op, and to get planting of gardens and planters underway. It always feels good afterwards to see the place looking spruced up and the gardens becoming fresh and green.

Thanks to the following members for coming out to make Clean-up and Planting Day a success: Hardee Lineham, Karen Woodley, Hazel Self, Chris Conrad, Emily Conrad, Tim Paul, David Silverstone, Tania Diaz, Cherril Baker, Delia Wright and Linda, Jennifer Adams and Laura, Trudy and Stan Coles, Ava Branche, Theresa Moore Vincent, Dell

Wolfson, Dorraine Albano, Bonnie Binney, Joe Cancilla, Donna Viggiani, Vera Cheng, Rosemarie Malden and Lesley Silver.

(If any names of helpers are left out, we apologize. Please let the office know whose name was omitted and we will acknowledge them in the next Board update.)

PICK-UP BY CANADIAN DIABETES SOCIETY VAN

At the Clean-up and Planting Day on June 2nd, the Board arranged for the Canadian Diabetes Society van to pick up any donations of household goods that members brought to the meeting room. Many members contributed to a huge pile of items for recycling. In light of the upcoming windows project, the Board will try to arrange another pick up by the Canadian Diabetes Society van.

DAVID B ARCHER MISSION STATEMENT AND VALUES STATEMENT

These documents, passed by the members in 2003, are being remounted and will soon hang again in the lobby of the building.

CANADA DAY BARBECUE

Our annual Canada Day BBQ will be held on July 1st, 2018. Bring family and friends and enjoy Chef Joe's BBQ and salads, with desserts from our co-op's bakers. If you can volunteer to help set up or clean up, or cook or serve—that would be great. Donations of desserts are welcome.



NEWS FROM THE COMMITTEES

Reports from the Committee Chairs

FINANCE COMMITTEE

by Judy Goldie

The Finance Committee met in June to review the draft co-op budget for 2018-19, prepared by staff. The budget identifies all of our sources of revenue and expenses for the coming year.

To assist in our discussions, staff included the current budget and costs to date and actual income and expenses from the previous year. Our Maintenance Supervisor also prepared a report to explain his recommendations.

Items in the budget fall into these categories:

- Income
- Fixed costs e.g. mortgage payments, signed contracts, government subsidies
- Items currently being negotiated by the Board e.g. commercial rents, staff salaries
- Costs with known percentage increases but will vary with usage e.g. utilities
- Proposed costs based on plans e.g. building repairs, office equipment
- Unknowns - educated guesses based on previous years e.g. legal fees, rental loss due to repairs

After extensive discussion, the Committee

highlighted several areas where the Board could consider making changes and, in some cases, made specific recommendations. The draft has been presented to the Board of Directors who will have called a meeting for final approval by the co-op's membership.

Finance Bite

By Bill Clark

Two revenue lines in the budget may be a bit of a mystery when you see them, but they're actually quite straightforward:

Commercial Recovery represents the money we collect from commercial tenants for services we provide.

Maintenance Recovery represents maintenance costs charged back to members when they are responsible for the damage.

MEMBERSHIP COMMITTEE

by Chris Conrad

Waiting Lists

At the end of May, the Membership Committee sent out another update request to everyone on the external waiting list. Out of 62 letters sent out, 20 were not returned, leaving 42 applicants on the waiting list. Most of these are for our higher turn-over bachelor and one bedroom units. It is up to the co-op manager to decide when external waiting lists should re-open.

There are several families with young

children on our waiting list who are in need of affordable 2 and 3 bedroom units. It is hoped that in the spirit of cooperative housing, those of our members who are over-housed (singles and couples in two or three bedroom units), put themselves on an internal waiting list for a smaller unit. We all realize it is difficult to give up a home you have grown accustomed to, but think of it as an opportunity not only to help a deserving family, but also as a chance for you to save on monthly housing costs, have a good clear-out and have far less house cleaning to do!

These young families are, after all, the future of this co-op.

Internal Information Session

The Membership Committee held an internal information session on Saturday, June 23rd at 10:00am. It was attended by long-term guests wishing to become members, 15 and 16 year-old children of members wishing to become members and new members who wanted to be more informed about the co-op.

As was practice in the past and is practice in many other co-ops, applications for both external and internal membership will not be processed until **the applicant(s) has attended the appropriate (internal or external) information session.**

In this way we can be sure that applicants are fully aware of what co-op living is all about and understand their rights and obligations as a co-op member.

Summer Hiatus

Membership Committee will be on hiatus for

July and August, but will process any internal applications received following participation at the June 23rd information session.

NEWSLETTER COMMITTEE

by Tania Diaz

The newsletter committee met in June to discuss upcoming articles for the July issue.

- We received comments and suggestions for content and have added articles to address these concerns.
- We are looking into the possibility of giving vouchers from local businesses to members, in exchange for newsletter articles and contributions.

Our next meeting is on Thursday, July 19, 2018 at 7:15pm. We continue to look for members to join our committee. We only meet once a month and communicate mainly through email.



MAINTENANCE UPDATES

News from Maintenance Staff

by John Worton

FIRE SYSTEM REPAIRS

Repairs to the fire system identified in the annual and monthly inspection are scheduled for July 9 to July 13 and July 16 to July 18, 2018. **repairs you will be informed directly.**

INSPECTION OF THE CO-OP BY THE TORONTO FIRE SERVICE

The inspection of the Co-op by the Toronto Fire Service has been completed. The inspector is preparing his report and we expect to be provided with the details sometime in the last week of June. One finding of the inspector was that there were a significant number of smoke alarms that had been disabled or were not operating to their satisfaction.

The result of this is that the Co-op will be required to do our battery change and **inspection of all in suite devices this summer (rather than November/December)** to check and test all smoke and Co2 devices in all the co-op suites.

As well, all townhouse units that were inspected by the Fire Marshall were found to have objects hanging from the sprinkler systems which is a violation of the Fire Code. The Co-op and those households will receive notices of violation and as part of the summer smoke and Co2 device check we will also be inspecting basements for objects hanging from the sprinkler system to ensure that no households are engaging in this practice.

The Fire Marshall will be returning later in the summer to follow up and ensure that we are in compliance with Fire Code standards.

Townhouse units will be informed of the fines and other penalties they and the Co-op may be subject to if they continue to use their sprinkler pipes to hang objects on when the information is received from the

Fire Marshall's Office.

The inspection also identified contents in the garages at the basement doors that should not be left in a garage. The Co-op has sent reminders on this issue on many occasions. **The fines that the Fire Marshall levies for this infraction are considerably more than the \$25.00 per item than the Co-op charges for removing these items.**

I would strongly encourage members who have stored items by their vehicle or at the outside of the basement door of their townhouse unit to be proactive and clear these items away.

WINDOW UPDATE

I am informed that the mock ups for the building windows is expected to be ready for installation by July 14, 2018. I am working with the members who are getting the installation, the contractors and the engineers to schedule when the installations can take place and when the viewings and GMM can be scheduled.



YARD SALE UPDATE

A note from the organizers

by Cate Daley & Christine Andrews

FROM THE ORGANIZERS

Cate and Christine would like to thank everyone who participated in some way to the DBA Yard Sale.

Special shout out to the Newsletter Committee for first announcing the Yard Sale and follow up articles like this one. Also, Mike and Tania Sillers for printing and posting Yard Sale Posters around the neighbourhood. Most of all, the sellers who assisted with carrying tables out for the setup and putting away at the end.



In speaking with the sellers, and from our observations, the tables closest to the street sold the most items. But no matter where your table was, we had a great morning with our neighbours and the community spirit could be felt...and heard from blocks away!

THEIR TIPS FOR FUTURE ORGANIZERS

Here are a few tips to consider when organizing a Yard Sale:

- Remember chairs as well as tables for the DBA Sellers
- Date check to ensure there is nothing scheduled for the DBA Board or any events like FIFA Soccer (to ensure more bodies will be out and about)
- Connect with DBA's St. Lawrence Neighbourhood Association Representatives, so they can assist

with spreading the news to the neighbourhood locals and as well using social media.

All in all, we were pleased with the participation and assistance from our DBA members and had fun.



FROM THE NEWSLETTER COMMITTEE

Many thanks again to Cate Daley and Christine Andrews for organizing this event. They did an amazing job!

There's no reason why this can't become an annual or semi-annual event – it just needs one or two people to co-ordinate. Volunteers to put together a fall or a spring 2019 sale can submit their interest to The Archer.



REUSE, REDUCE, RECYCLE

Notes from our Co-op's 3R's Ambassador

Ambassador by Trudy Coles

SHREDDED PAPER

Bags of shredded paper have wrongly been put in the large co-op green/organics bin. Having to remove them means wasted staff or volunteer time.

Recycle shredded paper as follows

Put shredded paper, on its own, in a clear bag or clear blue recycling bag.

DO NOT put shredded paper loose into the big blue bin.

DO NOT use grocery bags, or garbage bags.

DO NOT put in green/organics bin.

Put the bag in the big blue bin (apartments) or at curbside (townhouses).

If the regular clear bags are too big, smaller clear bags are available at Canadian Tire.

ENVIRONMENT DAY RESCHEDULED

| | |
|----------|--|
| Date | Saturday, July 21, 2018 |
| Time | 10:00 am – 2:00 pm |
| Location | Lower Sherbourne Park (along Frederick St. South of The Esplanade) |

PLASTIC BAGS - KNOW BEFORE YOU THROW

| TOWNHOUSES | |
|---|-----------|
| <p>Use clear or clear blue bags for curbside recycling. Bag shredded paper separately, in clear or clear blue bags.</p> <p>Do not throw loose shreds in with your other recycling.</p> | RECYCLING |
| <p>Use any plastic bag (no drawstrings) for your kitchen bin. When full, loosely tie the bag (no twist ties) and put in your curbside green bin.</p> <p>Do not use compostable or biodegradable bags.</p> | ORGANICS |
| <p>Use black bags, with a city yellow tag. Any untagged black bag will not be picked up. There is an allotment of free tags for each townhouse, available at our co-op office.</p> <p>Extra tags can be purchased at Canadian Tire or Shoppers Drug Mart stores.</p> | GARBAGE |

| APARTMENTS | |
|--|-----------|
| <p>Use no bags in the large co-op blue bin. Just dump your recyclables loose into the bin (<i>except for shredded paper which must be in clear bags</i>).</p> <p>Remember – anything in black bags will be discarded.</p> | RECYCLING |
| <p>Use any plastic bag (no drawstrings) to line your kitchen bin. When full, loosely tie the bag (no twist ties) and take down to large green bin.</p> <p>Do not use compostable or biodegradable bags.</p> | ORGANICS |
| <p>Use any plastic bag, securely tied, for garbage going down the chute.</p> | GARBAGE |

REMINDER!

Did you know?

Pet litter does NOT go down the chute. Please bag it, use **any plastic bag (no drawstrings or twist ties)** and take to the large green bin.





DAVID B ARCHER COMMENTARY

Articles, ideas or suggestions
submitted by our members



ACCESSIBILITY & MOBILITY

Wheelchair Accessibility in
the Neighbourhood, the City
and Beyond

by Joan Lewis

TRAVEL & WHEELCHAIR ACCESS

When traveling, whether it's around the city or between cities or between countries, it's important to gather a great deal of detailed information before going anywhere if you travel using a wheelchair.

Wheelchair access means different things to different people so it's important to ask questions that provide you with the detailed information that you require to ensure your basic needs are met.

When I'm traveling I ask questions about stair free access, door widths, the heights of beds, toilet heights, the positioning of grab bars in washrooms etc. Even then, I have found gaps between what I believe I will find in an environment and what is actually there. So now I ask for pictures as well. It's a great deal of work and takes considerable time. Spontaneity goes out the window when you require wheelchair access when traveling or even navigating your way about the city.

OUR NEIGHBOURHOOD ACCESSIBILITY

For the most part, the St. Lawrence Neighbourhood and surrounding areas such as The Distillery District are quite wheelchair-friendly with ramped curbs and many restaurants and stores that have barrier-free entrances. However, because they are older neighborhoods, there are also many restaurants and stores that have a single step to get into them to assist in remediating this common situation a company called Stop Gap was developed by Luke Anderson who is a quadriplegic and an engineer. Through StopGap.ca -

<http://stopgap.ca/get-involved/request-a-ramp/> - these stores and restaurants can order a ramp that is custom made to fit the single step into their facility. The ramps are painted bright colors and have a rope handle on one end of them so they can be put out in the morning and taken in at night. The ramps are made by volunteers and the supplies are provided free of charge by a construction supply company. The city does kick up a fuss about some of these ramps if they create a safety hazard for walking people on a sidewalk that is too narrow to safely accommodate a ramp. In this case they can be put out and taken in as needed. There are plenty of wide sidewalks where these ramps work very well for both customers and proprietors. One example in this neighborhood is Mila's, a shoe store that's on the south side of Front Street west of the LCBO.

There are some neighbourhoods in the city where you see many of these ramps and other areas of the city where you don't see

many at all. For some reason I have not seen as many as I would have expected throughout the St. Lawrence neighborhood.

ACCESSIBILITY MAKES A DIFFERENCE

Besides ramps, another extremely helpful accommodation is power doors. A terrific example of a new neighborhood that has been well planned and is prepared to meet the building codes that will become law in 2025 is the new Canary District west of The Distillery District. All the stores and restaurants in that area have power doors, wheelchair-accessible washrooms and barrier-free entrances as well. Even Corktown Common, the park at the west end of Front Street, has washrooms that are barrier-free.

It is a pleasure to be able to enjoy an area of the city that has not been retrofitted but rather has been designed very well for wheelchair access from the ground up. It just makes life so much easier and pleasurable to navigate and to enjoy.

THE LIMITATIONS WE MAY NOT CONSIDER

I believe we all have mental maps, not to mention google maps, that we use to plan our routes and navigate our way through the city in our daily lives. In a similar way I have found over the years that I have developed a mental map of wheelchair accessible places in the city. Many of the places I visit in the city might be partially wheelchair-accessible, such as those with a barrier free entrance, but do not have amenities that are wheelchair accessible. However, I will only go to parts of the city where I know there

are accessible amenities within a few blocks of the places that I plan to visit. As I'm sure we can all appreciate, no one wants to be caught somewhere without access to a washroom should we need it. As a result there are many areas of the city that are completely blank in my mental map. If there are areas of the city where I'm not sure that I can find amenities, I leave them out of my mental map all together and don't frequent these areas. To me, those areas of the city just don't exist. I'm sure I have a very different mental map of the city than the one developed by able bodied people.

Here is an interesting application that someone recently sent my way that looks promising but I have yet to explore:
<http://accessnow.me/> From my understanding it can help you to navigate just about anywhere in the world. I haven't used it yet but I look forward to exploring it.



MEMBERS WANT TO KNOW!

Renting the Meeting Room

Members are allowed to rent the meeting room for private functions, but what's the procedure?

1. Go to the office, check with the Manager to see if the room is available for the date/time you need it and fill out a Meeting Room Rental Form.
2. The form must be accompanied by a

\$50 per day fee (\$20 for children's parties) plus a \$50 (refundable) damage deposit.

3. All events must finish by 11:00 pm, all music must cease at 11:00 pm and by 11:30 pm the room must be cleaned, clear of people, lights off and doors closed and locked.
4. For any time the room is occupied after 11:30pm, there is an additional \$100 per hour fee.
5. The room must be put back to the condition in which it was found -- cleaned and cleared of any decorations, dishes, etc. with tables and chairs put back in the storage room. (The Board table and chairs and co-op supplies may not be used)
6. The member(s) renting the meeting room will be responsible for paying for any damages incurred during the event.
7. The member(s) renting the meeting room is responsible for guests and should ensure that:
 - music and other noise is kept to an acceptable level;
 - guests stay in the meeting room and do not wander around the building;
 - no one takes alcoholic beverages out of the meeting room; and,
 - guests come and go via the back door and in a quiet and respectful manner.

Are there other issues you would like to know more about? Check how to contact us in the [FAQ posted on the noticeboard in the main lobby.](#)



CO-OP COURTESIES

Issues of concern to David B Archer members

The newsletter committee has received many comments and concerns asking us to address expectations on co-op etiquette and what it means to be a considerate neighbour in a co-op. Below is a column addressing the concerns brought forward to us by members.

LITTERING

On June 2nd, some members gave up their Saturday morning to tidy up garages and outdoor areas. Unfortunately, rubbish began to re-accumulate that same afternoon.

Along with discarded containers, spilled food and drinks, cigarette butts, gum, random bits of paper and debris, there have also been deposits of vomit, urine, clothing, bags of dog feces, household rubbish and other mystery substances/objects in and around our common areas both inside and out. Please help keep our shared spaces clean – after all, they are also part of our home.

SOME PEOPLE SAY, “PART OF MY HOUSING CHARGE GOES TO PAY MAINTENANCE STAFF, AND STAFF SHOULD CLEAN IT UP”

That is true but if staff have to put in overtime to clean up, that adds to our housing charge. Just a little awareness and effort saves us money and more importantly we keep our home looking its best. Every little bit counts and each of our attitudes towards our homes goes a long way in helping to keep things clean.

FEEDING CRITTERS

Please don't. Wild animals are fully capable of feeding and caring for themselves. Feeding squirrels and birds also means feeding mice, rats and raccoons. Once they find a steady food source, they move in, become unofficial members and are very difficult to evict.

GARBAGE BINS

Take the time to learn where to deposit your waste and unwanted items. Consult the City of Toronto's website "Waste Wizard" and know exactly what goes where. As we've learned from previous newsletters, the co-op is fined for incorrect disposal and costs are passed along to all of us.

- Go to www.toronto.ca;
- Click on the heading **Services & Payments**;
- from the drop down list select **Recycling, Organics & Garbage**;

There you will find a link to the **Waste Wizard**. You can ask Waste Wizard about specific items and it will tell you where and how to dispose of them.



LAUNDRY ROOM

Some members have expressed concern

about their clothes being removed from the dryers when there were other dryers available. No one wants to touch other people's laundry or have their own laundry taken out of the machine. **The best solution is to be timely in taking out your laundry and be considerate and not assume the worst** – we never know what could have held someone up or the reasons for their delay in getting to their laundry in time.

Below are some other do's and don'ts to consider when in the laundry room:

1. Please keep it tidy and in the condition you would want to find it for your own use:
 - Clean the dryer lint traps after each use
 - Throw your dryer sheets, soap containers, etc., in the appropriate bins
 - Wipe out machines if you've had something in there that left residue behind
 - Wipe up any spills (detergent, bleach, etc.) before you leave laundry room
 - Check the pockets of everything before you wash it – loose items can make a mess of your laundry and can also get stuck in the drums and machinery, leading to repair costs
 - Gel laundry pods go right into the drum with the clothes, not into the laundry slots as they gum up the machines
2. Whenever possible try to restrict the number of machines you use at one time. If you need to do many loads of laundry, consider doing them

consecutively, instead of all at once.

3. Keep an eye on the wash and dry times and remove your laundry as soon as the cycle is finished to free up machines for other members.
4. There is an unusual amount of foot traffic in the laundry room by members using it as an entrance or exit instead of for doing laundry. Space is very tight with the newer machines – consider another means of getting in and out of the building.
5. If there is a problem with a machine, put a note on it and report it to staff or on-call immediately.

STRANGERS & GUESTS

Please do not let strangers into the building - for everyone's safety and for the sake of building maintenance.

If you are not sure the person is a member, DO NOT:

- buzz them in
- open the door for them
- let them walk in behind you

It is up to whoever they are working for or visiting to grant them access. A good rule of thumb is, if you wouldn't let them into your unit, don't let them into the building.

Remember, your guests and your guests' children and pets are **your** responsibility. Please let them know about co-op living and our guidelines as that will go a long way to keeping things harmonious with your friends and neighbours.



RUMOURS BUILDING WI-FI

There is a lot of talk about how only certain people are allowed to have the Wi-Fi password for the building. Fact is only the 3 office staff have the password. Not the Board. Not anyone else. Wi-Fi is secured and available only in the meeting room and office and is used only for business purposes. Sharing the password with members would be akin to removing the security and could compromise confidential coop and members' information.

Have you heard a rumour you want us to look into? Check how to contact us in the **FAQ posted on the noticeboard in the main lobby.**

JOIN THE NEWSLETTER!

V O L N T E E R
all that's missing is U!



THE ARCHER BUZZ

Articles based on issues and suggestions raised by members, written and collated by The Archer Team

CO-OP FACTS AND FIGURES

Focused series of articles on various aspects of David B Archer Co-op

This series will aim to clarify points which members should know in order to make informed decisions during GMMs and other meetings.

WHAT IS DAVID B ARCHER CO-OP?

The co-op has five staff who manage the co-op's administrative and maintenance functions. They are:

- Co-op Manager
- Maintenance Supervisor
- Maintenance Worker
- General Worker
- Administrative Assistant

The staff is employed by David B Archer Co-operative Incorporated. This is an important distinction as all corporations have their own legal identity and existence which is independent of its membership. The corporation adheres to the **Co-operative Corporations Act of Ontario (CCAO)** which supersedes our co-op's bylaws.

DAVID B ARCHER STAFF

The CCAO specifies that the co-op must elect a Board of Directors from its membership to administer the corporation. Since we are a non-profit organization, we do not have shareholders, which is why we, as members do not own any stake in the corporation.

This means our Board is responsible for the "governance" of the corporation which includes all staffing-related functions such as hiring, termination, supervision and evaluation.

Our five staff are unionized and are members of UNIFOR, local 333-28. Staff's collective agreements (contracts) are re-negotiated on a regular basis. The current contract has a three-year term expiring in August of 2019. **Contracts are negotiated by the Board of Directors. In addition, the collective agreement requires that a Labour Management Relations Committee, consisting of two Board and two union representatives, be established to monitor the agreement between negotiations.**

- Copies of the collective agreement detailing the terms of employment for all staff are available for members to review in the office
- Detailed job descriptions for each staff position are available in the office for members to review, as well

The Board is also responsible for conducting regular performance reviews with the staff. Although there has been a lapse in conducting these reviews, the Board is currently updating the evaluation procedures previously used, in preparation

for the resumption of performance reviews.

Performance reviews are generally evaluated against the position's job description, but may also take into account other factors such as members' feedback. Feedback from members, both positive and negative is always welcomed, but should be addressed to the Board in written form providing as much detail as possible.

HOW DO WE COMPARE TO OTHER CO-OPS?

There are 176 co-ops under CHFT. Eleven of these, including DBA, are managed fully or in part by unionized employees. Our staff salaries fall in the mid-range of these. Most of the larger co-ops, with 60 units or more have a property management company responsible for the day to day administration. Under this model, maintenance staff are direct hires. Some of these co-ops are transitioning to a maintenance company contract. Smaller co-ops have direct hire staff and direct hire maintenance.

There are advantages and disadvantages to any staffing model. Each co-op must determine which model works best for them overall. The size of the co-op is a major factor in making this decision. Larger co-ops, like ours, must be managed by personnel with knowledge, skills and experience in a wide variety of fields. This is clear when you review our staff's job descriptions. As with your own job, what the public may see an employee doing is actually just a small portion of what the job really entails.



UNLOADING USED GOODS

What to do with or where to drop off your clutter and unwanted goods

Now that we no longer have Goodwill nearby, what do you do with all those unwanted clothes and household items?

USED CLOTHES

There's a **drop-off bin next to the fire station on Princess and Sherbourne**. It gets a lot of use, but they usually empty it late morning/early afternoon, so mid-afternoon is the best time to drop off.

Value Village at Queen East and Logan takes donations of clothing, books, DVDs, household goods AND will give you a stamp card which you can redeem for discounts on Value Village purchases.

DONATE PET ITEMS

The Humane Society on Queen street East takes anything pet-related as well as blankets and towels.

OLD ELECTRONICS

reBOOT Canada at 550 Bayview (at the Brickworks) takes all your old electronics, computer peripherals, laptops, cameras, printers, cartridges, etc. They refurbish what they can and sell items at a fraction of the price of new. Individuals on social assistance are eligible for free equipment.

Our Community Environment Day is coming up on Saturday, July 21 from 10 am to 2 pm, just across the street. They will take pretty much anything from light bulbs and batteries

to household goods, to electronics, to textiles to items that will be donated to school such as books, art supplies, paper, etc. **The only items they will NOT take are construction waste, air conditioners, garbage, wood, cassette and videotapes, commercial/industrial hazardous waste and scrap metal.**

REMINDER!

The co-op no longer has facilities to dispose of batteries and lightbulbs so this will be your most convenient option.

SCHEDULED DONATION PICK UP

The co-op can also arrange for the **Canadian Diabetes Association** to come and pick up our unwanted textiles and household goods again. We had a huge collection of items picked up on June 2nd. If there is enough interest among members, another date can be arranged in the near future. Stay tuned.

BUY OR SELL USED ITEMS

If you would like to sell or give away items, you can always place an ad in **The Archer** or **Kijiji** or **Craigslist**. What about organizing another yard sale for early fall?

DONATE LOCALLY

Finally, there are members in our co-op community who collect various items for donation to non-profit organizations in the neighbourhood. If these members would like to make themselves known to The Archer along with what items they are in need of/willing to take, along with contact info, we can place a notice in subsequent issues.

SHOES ON OR OFF?

What to consider when asking tradespeople or maintenance staff to remove shoes

SHOES ON OR OFF?

Over the next few months we are going to have a lot of tradespeople and maintenance personnel coming in and out of our units. If you are in the habit of not wearing shoes in the house and asking visitors to remove their shoes, do you also ask our maintenance and trades people to remove or cover their shoes every time?

IS REMOVING SHOES CULTURAL?

Removing shoes seems to be mostly a cultural thing. Asian and Arabic countries, of course, are known for never wearing shoes indoors. In most Scandinavian and Slavic countries it is considered disrespectful to wear shoes in the house. In the Netherlands, Belgium and the Latin European countries, shoes are almost always kept on. In Germany and UK, traditions vary as much as Americans where only 31% always take off their shoes and the rest sometimes or never remove shoes indoors.

In Canada, almost 75% of people never wear shoes in the house and are adamant that visitors also remove their shoes before entering their homes.

WHAT DOES THE RESEARCH SAY?

Are there reasons for this beyond culture though? Researchers at the University of Houston discovered that 40% of shoes carry the *C.diff bacterium*. As you know from hospital horror stories, these spores are not

easy to treat with most antibiotics, live a long time, and can cause severe and even chronic intestinal issues. They also wander from shoe bottoms to any dry surface in the house that collects dust.

Klebsiella pneumoniae is another bacterium found on the soles of shoes. This is particularly nasty one which can cause lung damage leading to pneumonia, especially in vulnerable people, and can be fatal in 50% - 100% of cases. An additional nine strains of bacteria are present on the bottom of shoes – bacteria that can cause infections in the eyes, lungs and stomach. *e.coli* makes up about 30% of shoe bacteria.

Among other items found on the soles of shoes are soil, bird and dog poop, and leaf debris. Leaf debris, in particular, is an excellent breeding ground for bacteria meaning bacteria ends up living and reproducing on the soles of shoes virtually forever. And, these bacteria end up on floors 90% of the time and for carpets that figure rises to 99%.

Our strong immune systems probably work overtime fighting off these shoe-borne illnesses, but small children, older people, and those with compromised immune systems may not always be up to that extra challenge.

WHAT YOU CAN DO ABOUT THIS

At this co-op it is not usually feasible for our maintenance people or the tradespeople they bring in, to take off their shoes before entering our units. The wearing of safety boots while working is a requirement of the job. Some tradespeople may use disposable

boot covers in some circumstances, but that tends to be impractical if they are in and out or working throughout the building. And, if the boot covers are not fresh for each unit, they're pointless.

If we were to give tradespeople or maintenance staff fresh boot covers for each unit, it would get really expensive and would not be very environmentally friendly.

Members could purchase their own boot covers for use by tradespeople. Covers would need to be large enough to fit over work boots and have rubber, no-slip grips. Unless there is an additional safety issue, most tradespeople would comply. However, boot covers that meet safety standards for every tradesperson can be expensive.

The most practical solution for members, who are concerned, may be to put drop cloths over their area rugs or carpets. Canvas is better than plastic if you don't want someone slipping and falling and they're relatively inexpensive. For instance, the small blue (4' x 10'), no-slip drop cloth at the dollar store is only \$4.00! Alternatively, old bedsheets or tablecloths may suffice.



Have comments on our articles? Check how to contact us in the FAQ posted on the noticeboard in the main lobby.

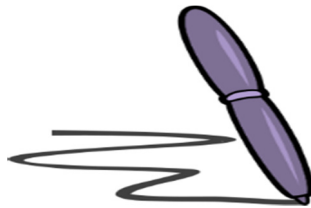


THE ARCHER MARKETPLACE

Classifieds – Have something to
sell? Want to buy something?

LOOKING FOR

CONTRIBUTORS



The Newsletter Committee needs
contributors.

- Do you have a story to share about
our community?
- Would you like to submit an article for
the ***Accessibility and Mobility
Column***? Do you have a unique
perspective on this or other issues?
- Would you like to take over the
Neighbourhood Events Calendar?

You don't have to join the Committee to
contribute to each issue. We'd love to hear
from you.

Contact: The Newsletter Committee



SERVICES AVAILABLE

CLEANING SERVICES



If you are looking for a summer
cleaning/cleaner please do not hesitate to
give me a call and I'll be happy to come and
do a clean, or a tidy-up. Just specify what
you are looking for and I can help!!

Price: \$15/hr for 2hrs minimum

*If you only require a 1hr session price
is \$20 for the hour*

Contact: Call Emily at **647-459-1943**



FOR SALE

BARBELL



Spinlock barbell with
collars to give away. Does not include the
weights.

Price: Free

Contact: email Tania at **taniafd@yahoo.com**



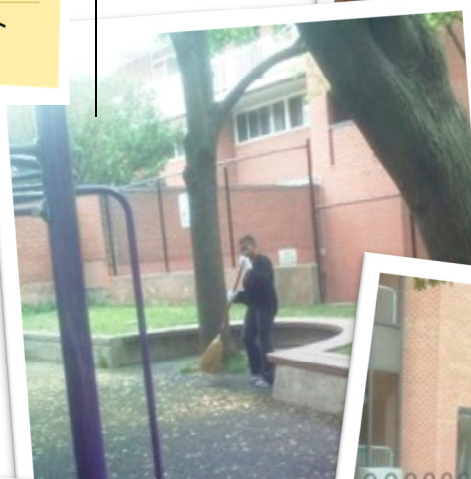
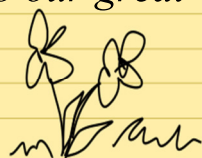
LETTERS TO THE ARCHER

Letters and Feedback from
David B Archer members

- Please give a big thank you to
- Mr. Lineham for all his hard
- work to make the garden so
- beautiful. Also, Karen, Hazel
- and Jennifer for taking the time
- to water our planters.

Once again, thanks to our great
Newsletter team.

Shirley Burns



NEIGHBOURHOOD CALENDAR OF FREE EVENTS – JULY 2018

| | | | |
|--------------------|----------------------|--|---|
| Sun 1 | 10:00am-5:00pm | Canada Day at Fort York - Live Screening <i>Demonstrations, activities, tours & performances for all ages</i> | Fort York 250 Fort York Blvd |
| | 12:00pm-1:00pm | Union Summer - TD Jazz Festival <i>Performance by the Mike Downes Quartet</i> | Union (Station) 65 Front St. West |
| | 1:00pm-4:00pm | Union Summer - Live Screening <i>Blue Jays Game</i> | Union (Station) 65 Front St. West |
| | 1:30pm-10:00pm | Music in Trillium Park - Canada Day for Kids <i>Children's performers including all ages dance party at 5:30</i> | Ontario Place 955 Lake Shore Blvd W |
| | 8:00pm | Canada Day Weekend Festivities - Music Festival <i>Performance by Zaki Ibrahim on the Concert Stage</i> | Harbourfront 235 Queens Quay W |
| | 10:00pm-10:30pm | Canada Day Fireworks - Ashbridges Bay <i>Fireworks Display</i> | Woodbine Park 1561 Lake Shore Blvd E |
| Mon 2 | 2:00pm-5:00pm | Union Summer - Live Screening <i>FIFA World Cup games</i> | Union (Station) 65 Front St. West |
| | 4:30pm | "Canada Day Weekend" Festivities - Music Festival <i>Performance by Begonia on the Concert Stage</i> | Harbourfront 235 Queens Quay W |
| Tues 3 | 11:30am-12:00pm | Union Summer - Singing Out <i>Performance inside Union Station</i> | Union (Station) 65 Front St. West |
| | 12:00pm-1:00pm | Union Summer - Canada's Global Orchestra <i>KUNÉ – live performance by the 12 ensemble members</i> | Union (Station) 65 Front St. West |
| | 2:00pm-5:00pm | Union Summer - Live Screening <i>FIFA World Cup games</i> | Union (Station) 65 Front St. West |
| Wed 4 | Movies start at Dusk | Movie Night – Beach Village @ Dusk <i>Screening: Bend it Like Beckham</i> | Kew Gardens 2075 Queen St E. |
| Thurs 5 | 12:00pm-1:00pm | Union Summer - TD Festival Preview <i>Salsa on St. Clair</i> | Union (Station) 65 Front St. West |
| | 3:00pm-6:00pm | Union Summer - Union Samples: Detox Market <i>Free mini skin consultations, makeup touchups & free samples</i> | Union (Station) 65 Front St. West |
| | 6:30pm-10:00pm | Music in Trillium Park – Latin Hip Hop & Afro-Brazilian <i>Los Poetas & Maracatu Mar Aberto</i> | Ontario Place 955 Lake Shore Blvd W |
| | 7:00pm-9:00pm | Music in the Park – Musical Performances <i>Venuti String Quartet & Special guest from Opera Atelier</i> | St. James Park 120 King St E |
| Fri 6 | 10:00am-7:00pm | Toronto Outdoor Art Fair - Largest jury judges art fair <i>Featuring over 350 contemporary artists & art makers</i> | Nathan Phillips Square 100 Queen St W |
| | 2:00pm-5:00pm | Union Summer - Live Screening <i>FIFA World Cup games</i> | Union (Station) 65 Front St. West |
| | 6:30pm-10:00pm | Sounds of Leslieville & Riverside – Billy Bishop Mainstage <i>Tringa (6:30) /The Funky Frequency: Tribute to Prince (8:30)</i> | Jimmie Simpson Park 872 Queen St E |
| Sat 7 | 10:00am-7:00pm | Toronto Outdoor Art Fair - Largest jury judges art fair <i>Featuring over 350 contemporary artists & art makers</i> | Nathan Phillips Square 100 Queen St W |
| | 12:00pm-1:00pm | Union Summer - Young Artist Showcase <i>Performance by Max Parker</i> | Union (Station) 65 Front St. West |
| | 12:00pm-10:00pm | Sounds of Leslieville & Riverside – Billy Bishop Mainstage <i>6 performing artists/groups - starting at noon</i> | Jimmie Simpson Park 872 Queen St E |
| | 2:00pm-5:00pm | Union Summer - Live Screening <i>FIFA World Cup games</i> | Union (Station) 65 Front St. West |
| | 7:00pm-8:00pm | Union Summer - Music on the TD Stage <i>Performance by Logan Staats</i> | Union (Station) 65 Front St. West |
| | 7:30pm | Barbados on the Water - Music Festival <i>Performance by Spice & Co. on the Concert Stage</i> | Harbourfront 235 Queens Quay W |
| Sun 8 | 12:00pm-6:00pm | Sounds of Leslieville & Riverside – Billy Bishop Mainstage <i>TABB / La Chiva Gantiva / The Community Soul Project</i> | Jimmie Simpson Park 872 Queen St E |

| | | | |
|-------------------------------------|------------------------------------|---|---|
| Sun 8 | 12:00pm-1:00pm | Union Summer - Musical Performances <i>Performance by Turbo Street Funk</i> | Union (Station) 65 Front St. West |
| | 1:30pm-5:00pm | Music in Trillium Park - Hip-Hop & Rap Groups <i>JHHA Dance and Haviah Mighty</i> | Ontario Place 955 Lake Shore Blvd W |
| | 6:50pm | Barbados on the Water - Music Festival <i>Performance by DJ Puffy on the Concert Stage</i> | Harbourfront 235 Queens Quay W |
| Wed 11 | Movies start at Dusk | Movie Night – Beach Village @ Dusk <i>Screening: 50 First Dates</i> | Ivan Forrest Gardens 131 Glen Manor Dr. |
| Thurs 12 | Films start at sundown | Cinematic Cities – Toronto Outdoor Picture Show <i>Screening: Scott Pilgrim Vs. the World(BYO blanket & chairs)</i> | Corktown Common 155 Bayview Ave |
| Fri 13 | 8:00am-8:00pm | Union Summer - Union Samples: Peak Drive <i>Blu-Dot Protein Tea, Craft Soda & free samples</i> | Union (Station) 65 Front St. West |
| Sat 14 | 10:00am-8:00pm | Amazing Thailand – at Destination Thailand Festival <i>A taste of Thailand brought to you by the Royal Thai Embassy</i> | Yonge-Dundas Square 1 Dundas St E |
| Wed 18 | Movies start at Dusk | Movie Night – Beach Village @ Dusk <i>Screening: Beauty and the Beast (2017)</i> | Kew Gardens 2075 Queen St E. |
| Thurs 19 | 6:30pm-9:00pm | Music in the Park – Music Event <i>Performance by the Swing Night with Bertie & the Gents</i> | St. James Park 120 King St E |
| Sat 21 | 2:00pm-8:00pm | Taste of Jesus in the City – Gospel Infused Music <i>Rock, Classical, R&B, Jazz, Metal, Pop, Latin, and much more</i> | Yonge-Dundas Square 1 Dundas St E |
| Sun 22 | 11:00am-11:00pm | Youth Day 2018 – Music & Arts Festival <i>Youth art gallery, fashion shows & Youth Day Market</i> | Yonge-Dundas Square 1 Dundas St E |
| Wed 25 | Movies start at Dusk | Movie Night – Beach Village @ Dusk <i>Screening: League of Their Own</i> | Ivan Forrest Gardens 131 Glen Manor Dr. |
| Thurs 26 | 9:00pm-11:00pm | Movies in the Park – Free Film Screening <i>Screening: Coco – Academy Award winning film</i> | St. James Park 120 King St E |
| Fri & Sat 27-28 | 10:00am-7:00pm | Arts in the Parks – Ward’s Island Fire Parade <i>Performances, dance classes, workshops, movies & more</i> | Ward’s Island Park 7 Lakeshore Ave |
| RECURRING EVENTS – JULY 2018 | | | |
| Jul 6 to 29 | Fri, Sat, Sun | Beaches International 30th Annual Jazz Festival | Queen East at Woodbine |
| Jul 27 to Aug 3 | 10:00am-7:00pm | Arts in the Parks – Ward’s Island Fire Parade | Ward’s Island Park |
| Everyday | 11:00am- 9:00pm | Union Summer – food, musicians & film screenings | Union (Station) |
| Mondays | 12:00pm-1:00pm | Union Summer - Folk Lunchtime Artists | Union (Station) |
| | 12:15pm-1:00pm | Music Mondays – Live Music Performances | Church of the Holy Trinity |
| Wednesdays | 11:30am-1:30pm | Berkzy Beats – Music in the Park | Berkzy Park |
| | 12:00pm-1:00pm | Union Summer - City Hall Live Music | Union (Station) |
| | 7:30pm-10:00pm | Union Summer - Movie Night ...(BYO blanket) | Union (Station) |
| Thursdays | 12:00pm- 1:00pm | Yoga in the Park – Join neighbours for a free yoga class | St. James Park |
| | Films start at dusk | Cinematic Cities – Movie Night ...(BYO blanket & chairs) | Corktown Common |
| Thurs & Fri Saturdays | 12:00pm-5:00pm 1:00pm-5:00pm | Wild in the City – Art Exhibit on the Urban Environment | Urban Gallery |
| Fridays | 6:00pm-7:00pm | Union Summer - TD Music Fridays | Union (Station) |
| Saturdays | 10:00am- 1:00pm | History Comes Alive in Old Town – Historical Re-enactors | Old Town Toronto |
| Saturdays Sundays | 11:00am- 8:00pm 11:00am- 5:00pm | Waterfront Artisan Market (WAM) | HTO Park |
| Sundays | 11:00am-6:00pm | Summer Pop-Up Market – Artisan Festival at Arta Gallery | Distillery District |
| | 1:00pm-4:00pm | Union Summer - DX Kids’ Days, Activities for families | Union (Station) |
| | 5:00pm-6:00pm | Union Summer - Presented by Lula Lounge | Union (Station) |
| | 12:00pm-5:00pm | Distillery Sunday Market – Culinary Event | Distillery District |
| | 12:00pm-6:00pm | Music City Summer Series – Music Festival at Trinity Sq. | Distillery District |

USEFUL PHONE NUMBERS

Co-op Office: (416) 368-4518

Emergency On-Call/Maintenance: (416) 676-0266

(Leave a brief message including your name, unit #, if possible a phone number)

Police Services - 51 Division (Non-Emergency):

(416) 808-5100

Emergency - Police, Ambulance, Fire: 911

St. Lawrence Health Centre: (416) 864-6000

OFFICE BUSINESS HOURS

Mon: 9:00am – 4:00pm

Tues: 3:00pm – 5:30pm

Wed: 12:00pm – 8:00pm

Thurs: 3:00pm – 5:30pm

Fri: 9:00am – 12:00pm

Sat / Sun: Closed